

Technical Production Commission's COVID-19 Reopening Guides

Considerations for Pre-Production

General Practices

- Please adhere first and foremost to the CDC guidelines on COVID-19, social distancing, appropriate mask-wearing, and your state and local policies and procedures. [1]
- Any meetings, rehearsals, and other events should be virtual rather than in-person whenever possible. [1]
- Any in-person meetings, rehearsals, or performances should require the physical presence of as few people as practical, including the use of staggered calls or hybrid meetings. [4, 5]
- Safe practices start first and foremost with the initial selection, conception and creation of the piece. Producers, directors, artistic directors, and designers should choose the piece and create the physical world with the below considerations and limitations in mind.
- The Health and Safety Coordinator should be present for production meetings and check-ins for in-person meetings.

Production Meetings

- Production meetings should be held virtually, if possible. At any in-person meetings, a minimum of six feet of separation should be maintained and masks should be worn at all times. [1, 4, 5, 6]
- Schedules, drawings, and scripts should be digital, if at all possible, to reduce touchpoints between individuals. Pens, pencils, and other office supplies should not be shared. [1]
- Production meetings held in the venue after a technical rehearsal or preview performance should follow the same procedures with all participants wearing masks and following social distancing of 6 feet. [1]

Design Team Considerations

- The design team should plan and engineer methods, blocking, and choreography to keep performers spaced at least six feet apart at all times. [1, 5] For more information regarding dance, please consult the Special Considerations for Dancers section.
- The lighting designer should ensure that followspots are positioned at least six feet apart. [1]
- Costumes should be designed to minimize quick changes and to allow the performer to manage costume changes without assistance. [5, 6]
- Scenic design should facilitate socially distanced blocking of at least six feet between performers. [1]
- Materials for sets, costumes, and props should be chosen based on their ability to be easily cleaned and sanitized between uses. [1, 2]

Technical Production Commission's COVID-19 Reopening Guides

Considerations for Pre-Production

References

1. "OSHA: COVID-19 Control & Prevention" <https://www.osha.gov/SLTC/covid-19/controlprevention.html#health>
2. "Centers for Disease Control: Cleaning & Disinfection for Community Facilities" <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>
3. "U.S. Fire Administration: Understanding the Impact of Social Distancing on Occupancy" https://www.usfa.fema.gov/coronavirus/planning_response/occupancy_social_distancing.html
4. "Event Safety Alliance Safe Reopening Guide" <https://www.eventsafetyalliance.org/esa-reopening-guide>
5. "The Safe Way Forward: a Joint Report of DGA, SAG-AFTRA, IATSE and Teamsters' Committees for COVID-19 Safety Guidelines" https://www.sagaftra.org/files/sa_documents/ProductionSafetyGuidelines_June2020EditedP.pdf
6. "IATSE Safe Reopening Guidelines" https://www.iatse.net/sites/default/files/stagecraft_reopening_guidelines_final.pdf