



Association for  
Performing Arts  
& Entertainment  
Professionals

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## USITT Finance Committee

### Minutes

Date and Time of Meeting: September 16, 2021 at noon eastern

Attending (Last Names are fine) Conover, Feivou, Lefko, LeBouef, Carrigan, Grindle, Taylor, Henry, Asbell-Swanger, Scott(Chair)

### Topics discussed

Kim Scott welcomed new Director of Finance Fran Taylor.

The Cash On Hand as of 9/15/21 was presented and discussed. The committee felt comfortable with continuing to access Line of Credit while investments were heavily outperforming the interest being accrued.

David Grindle discussed the timeline for conference registration as well as the status of Expo bookings. Both indicate a stronger cash flow in the next 6-8 weeks.

Committee Members said goodbye to retiring Director of Finance and HR, Carol Carrigan, as this was her last Finance Committee meeting before she retires.

Votes made (with tallies)- No Votes were taken

Actions taken- No Actions were taken, we continue to stay the course.

End time: 12:35pm eastern

Next scheduled meeting is: Thursday, October 21 at Noon Eastern online