



Association for
Performing Arts
& Entertainment
Professionals

usitt.org

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USITT Bylaws Committee (fill in name of group meeting)

Minutes

Date and Time of Meeting: Thurs. Aug 2, 2021, 4:00p-5:30p

Attending: Brunner, Asbell-Swanger, Montgomery, Scott, Williamson, Hefter, Queenan, Satter (absent: Culhane, Grindle)

Topics discussed:

- Discussed questions from the Board to the Bylaws committee regarding recent governance review and changes.
- Discussed committee structure, identified the Bylaws will define Committees of the Board, and the PPC will define Committees of the Corp. NY law requires that no committee can be created without board action. Therefore, the President does not have the authority to create committees w/o Board action.
- Board Committees will be (5) five:
 - Finance
 - Bylaws
 - Nominations
 - Leadership Dev to be a committee of corp
 - Leadership Dev. Comm (of the Corp, of the people)
 - Evaluate & nominate Committee Chairs & Commission Leadership
 - Present a pool of candidates to Nominations
 - Audit
 - Compensation
- Next week – committee will review recommended changes to Institute Bylaws, and prepare a draft for legal review.

Votes made (with tallies)

- No actions taken

End time: 5:35

Next scheduled meeting is: 4:00p, August 9, 2021. The Bylaws Committee is meeting weekly, Thursdays, 4:00p-5:30p, until further notice.