



Association for
Performing Arts
& Entertainment
Professionals

usitt.org

**United States Institute for
Theatre Technology, Inc..**

290 Elwood Davis Road | Suite 100
Liverpool, NY 13088

T 800.938.7488 or 315.463.6463
F 866.398.7488 or 315.463.6525

info@usitt.org

USITT Research and Activities Committee

Minutes

Tuesday, September 7, 2021 at 1:30pmPST/3:30pm EST

Attending: Queenan, Bellet, Culhane, Sherrer, Dorn, Rigdon, Martell, Scott, Kazel

Topics discussed

Core Values moved into a footer of the document rather than in the body as discussed in first meeting. Discussion took place and a vote was done to determine placement of Core Values.

Actions taken

Votes made (with tallies)

Vote taken for placement of the Core Values:

Yes – Stay in Body (7)

No – Move to the footnote of the document (1)

Abstain – (1)

Discussion

Document changes submitted by Dennis Dorn

Review/Finalize Draft submitted by Dennis Dorn on 9/6/2021

Dorn reworked the original document to streamline the content of the Purpose Grant document.

Bellet felt the rework of the document flowed better in the formatting.

After much discussion the RAC committee determined that the original document would be used. Dated 8/31/21 document to be uploaded to the Basecamp.

Timeline

Opinions of the timeline in the document.

Culhane suggested reaching out to M. Blackmon to determine if the timeline is feasible for the National Office staff to execute.

6 months extension to require preliminary reports in July with January 2023 with a final report.

Dorn believes the timeline is just fine and we should not push the timeline any further.

Rigdon stated we are not delaying the start, just the reporting.

Preliminary due in July – Progress report. 1000 words or less.

Final report in January 2023

See final document for streamlined timeline.

Adjudication

Grant Writing Support Session:

Ashley

Richard

EllynMarie



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End time: 2:30pm

Next scheduled meeting is: Tuesday September 14 4:30pm-5:30pm EST/1:30-2:30pm PST