



Association for
Performing Arts
& Entertainment
Professionals

usitt.org

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USITT Bylaws Committee (fill in name of group meeting)

Minutes

Date and Time of Meeting: Thurs. Oct 28, 2021, 4:00p-5:30p

Attending: Brunner, Culhane, Montgomery, Williamson, Hefter, Satter, Asbell-Swanger, Queenan, Scott

Topics discussed:

- Prepare documents for Board meeting discussions (Org chart, notes on board size, Terms of Office sht, board packet materials from 2021 regarding Bylaws updates.
- Consider creation of an Ethics Committee
- Prepare a "Clean Copy" of recommended amendments to the Bylaws
- Prepare a "RedLine Copy" of recommended amendments to the Bylaws that tracks all changes.
- Insert NY state statute references in "Clean Copy" to Board and membership.

Votes made (with tallies)

- No actions taken

End time: 5:30

Next scheduled meeting is: 4:00p, Nov 4, 2021. The Bylaws Committee is meeting weekly, Thursdays, 4:00p-5:30p, until further notice.