



## AGENDA FOR USITT BOARD OF DIRECTORS MEETING

October 24th, 2024, 4:00-6:00 PM Eastern, Virtual

Join Zoom Meeting

<https://us02web.zoom.us/j/82091653989?pwd=YspodxLak3lhk6P1baMSFCw9oLCbR4.1>

Meeting ID: 820 9165 3989

Passcode: 512834

### USITT Core Values

Inclusion- Acknowledging the inequitable structures established by the dominant culture, and the industry's conscious or unconscious participation in these unjust systems, USITT commits to the ongoing struggle to create equitable spaces, to embrace diverse experiences, and to uplift and encourage multiple perspectives.

Excellence- Recognizing the need for continuous pursuit of the very best in our profession, our industry, and our Institute, USITT cultivates innovation in education, research, and safety.

Responsibility- Embracing a long-standing imperative to serve, USITT provides value through year-round activities, elevates the work of individuals and organizations, and heightens accountability to our members and the industry.

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### 2024 Board Goal

***Promote and increase the visibility and the year-round value of the Institute membership in the performing arts and entertainment industry.***

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**Attending:** A. Bellet, K. Corbett-Oates, P. Estell, C. Gillett, T. Hausmann, T. Honesty, S. Kelly, F. Sellers, J. Streeter, D. Taylor, Y. Williams, K. Allee-Foreman, L. Everett (Ex Officio)

**Board Fellows:** D. Ranisate

**Staff:** M. Blackmon, K. Greenfield, J. Harris, J. Shuron, F. Taylor, L. Quimby

**Absent:**

**Excused:** J. Baldwin, C. Satter (Ex Officio), K. Williamson

**Guests:** J. Montgomery, T. Shackelford, J. Sherwood

Start: 4:03

## MEETING MINUTES

### 1. Call to Order & Agenda Approval (10 min)

#### 1.1 Announcements & Introductions

#### 1.2 Amendments to the Agenda (New Business)

*Addition of Audit Report (Taylor)*

*Nominations Committee Follow Up (Kelly)*

### 2. Corrections and Approval of Minutes from August Meeting (5 min)

*Approved*

### 3. Consent Agenda Items

#### 3.1 Thomas DeGaetani Award

#### 3.2 Distinguished Achievement Award in Sound

#### 3.3 Bylaws Revision: Membership Dues Clarification

#### 3.4 Bylaws Revision: Commissions Definition

#### 3.5 Conference Committee Policy Revision

#### 3.6 IDEAS Committee Policy Revision

#### 3.7 Membership Advisory Committee Policy Revision

#### 3.8 Removal of a Director from Office Policy Revision

*3.8 Removed from Consent Agenda*

#### 3.9 Confidentiality Policy Agreement Revision

#### 3.10 Emergency Procedures for Responding to an Incident at USITT-Sponsored

## Events Revision

### 3.11 Resolutions and Proclamations Procedures Revision

*Items 3.1-3.7 and 3.9-3.11 are approved*

*3.8 goes back to Committee for rewording*

*“Failure to secure an approved exemption for a Board meeting on a single day.”*

## 4. Governance Reports

### 4.1 President’s Report – Allee-Foreman (30 min)

*Announcement of Randy Earle Gift*

*Art Auction: rethinking what this event is to the Institute, as well as other events that affect the staging of the Expo floor*

*Acknowledging the timing of August Meeting and the following weeks as quite busy for the majority of us, making it difficult to follow up on projects in a timely way*

*Audit Report (D. Taylor)*

*Positive report; Committee will meet again to give the report one more look before presenting it to the Board*

*Cannot push to a scheduled January meeting– is the Board comfortable taking an electronic vote on this or prefer a special session?*

*Agreed: a special session will be scheduled*

*Nominations (S. Kelly)*

*Posed to the Committee: should we fill the currently empty slot on the Board with a new candidate, or should we leave it vacant? The next round of voting (2025) will elect three directors, thus this slot will be going away as the Board gets smaller.*

### 4.2 Treasurer’s Report – Honesty (20 min)

4.2a FY25 Financial Position

4.2b Investment Activity 9.30.24

4.2c Bud vs Act Summary YTD August

### 4.3 Secretary’s Report – Bellet (10 min)

## 5. Operations Report – Everett (30 min)

## 5.1 Report

*Developing future conference locations; costs, access, opportunity, etc– wide range of what impacts our membership.*

*Currently narrowing down possibilities for future cities.*

## 6. Discussion

### 6.1 USITT Disaster Response (Member Question)

What should USITT's response be in times of crisis when the industry is hit? Be it Hurricanes or Pandemics where funding may be threatened. We may not need to comment but should we not point members to resources?

*Have responded clearly with industry-specific events, less so with broader issues–*

*We will begin a Basecamp discussion that includes resources that we could offer regionally or nationally to support those who may be affected by these events.*

## 7. Executive Session (15m)

5:33 PM

Meeting End: 5:50 PM

## NEXT BOARD MEETING:

*Special Meeting to be scheduled for Audit Discussion*

January 30th, 4:00 PM - 6:00 PM Eastern